

your investment policy? Is your investment policy in compliance with the Public Funds Investment Act? Have you asked yourself why you are doing something, and the only answer you can give is because it's always been done that way?

I am asking you these questions, because I have had to answer some difficult questions about the operations of the Treasurer's office across the State. We have received some bad publicity in the last few months and are beginning to see the effects of this on Treasurers' offices. Discussion on the abolition of the office of Treasurer is being heard in many areas. I find it disturbing when this is idle dinner conversation with other elected officials. Treasurers need to accurately report the financial condition of the county and provide a check and balance system for the county. If we loose the public trust of the citizens, we could loose everything that our predecessors have fought for.

On a lighter note! Congratulations to the Treasurers who just completed their first year in office. I encourage each of you to build working relationships with all County offices to meet the goals of your county.

I look forward to seeing all of you at College Station for the Educational Seminar to be held April 5-8. Committee meetings have been scheduled for Sunday evening and Monday morning prior to the board meeting at 10:30.

Thanks to all of you for serving on the Committees this year and to the executive board for all of their support.

Sincerely,

Donna

CTAT
County Treasurer's Association of Texas
MARCH 2004





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COUNTY TREASURERS' ASSOCIATION OF TEXAS

STATEMENT OF ETHICAL STANDARDS

As a Texas County Treasurer I will adhere to the highest standards and principles, which produce the most beneficial consequences to those whom I serve. I will adhere to the dictates stated in my oath of office, to preserve, protect and defend the Constitution and laws of the United States and of the State of Texas.

I will conduct myself in a professional manner. I will not knowingly or willingly do harm to, or deceive the public I serve. I acknowledge that my actions will be judged by my peers and by those whom I serve as County Treasurer and must meet the highest standards of accountability. I accept the responsibility to act with integrity in the performance of my duties as a County Treasurer.



2004 DATES TO REMEMBER

March 31- April 2, 2004	TAC County Management Institute, Austin
April 1-2, 2004	Center for Public Management, Kilgore (10 PFIA)
April 4, 2004	CTAT Board Meetings, College Station
April 5, 2004	PFIA/CIO sponsored by TAC, College Station (4 PFIA)
April 6-8, 2004	32 nd Annual County Treasurers Seminar, College Station (6 PFIA)
April 18-20, 2004	GTOT TEXPO Annual Conference, San Antonio
April 18-24, 2004	County Government Week
April 27-28, 2004	Cntr Pub.Mgmnt, GFOAT Post Conf Wrkshop, Austin (10 PFIA)
May 26-27, 2004	Center for Public Management, Bellaire (10 PFIA)
June 7-8, 2004	Cntr Pub.Mgmnt, New Inv. Officer Train., Arlington (10 PFIA)
June 10-11, 2004	TAC County Investment Officer Level II, Corpus Christi (10 PFIA)
July 16, 2004	GTOT Cash Handling Seminar, Eules
July 16-20, 2004	NACo Annual Conference, Phoenix, Arizona
July 22-23, 2004	Center for Public Management, Abilene (10 PFIA)
August 11-13, 2004	TAC Annual Conference: Pre-Legislative, Austin
August 26-27, 2004	Center for Public Management, Arlington (10 PFIA)
August 30-31, 2004	Center for Public Management, San Antonio (10 PFIA)
September 15-16, 2004	Center for Public Management, Beaumont (10 PFIA)
September 19, 2004	CTAT Board Meeting, Odessa
September 20-22, 2004	56 th Annual CTAT conference, Odessa
October 7-8, 2004	Center for Public Management, Arlington (10 PFIA)
November 18-19, 2004	TAC Texas Public Funds
December 13-15, 2004	GTOT Winter Seminar, San Antonio

SCHOLARSHIP REMINDER

ALL COUNTY TREASURERS HAVE THE OPPORTUNITY FOR DIRECT DESCENDANTS TO APPLY FOR OUR SCHOLARSHIP PROGRAM.

APPLICATIONS CAN BE OBTAINED FROM HON. VIVIAN WOOD, WILLIAMSON COUNTY TREASURER, AND MUST BE SUBMITTED BY APRIL 1, 2004.



Do someone a favor and it becomes your job.

Listed in the Murphy's Law calendar



CTAT 2003-2004 Slate of Officers

President: Donna Kelly, Erath Co.
President-Elect: Dianna Spieker, Tom Green Co.
First Vice President: Lesa Crosswhite, Taylor Co.
Second Vice President: Alan Dierschke, Glasscock Co.
Secretary: Sherry Enloe, Shackelford Co.
Treasurer: Sharon Reynolds, Brazoria Co.
Immediate Past President: Vivian Wood, Williamson Co.

Directors

Region #1: Jeannie Cunningham, Carson Co.
Region #2: Ruth Ann Young, Garza Co.
Region #3: Carolyn Bowen, Ector Co.
Region #4: Tabby Curtis, Winkler Co.
Region #5: Cindy Brown, Denton Co.
Region #6: Lisa Jost, Concho Co.
Region #7: Michele Tuttle, Hays Co.
Region #8: Gilberto Vela, Brooks Co.
Region #9: Sheree L. Jones, Rockwall Co.
Region #10: Vergie Moreland, Orange Co.
Region #11: Phillis Allen, Grimes Col.
Region #12: Cathy Bailey, Victoria Co.
Sector #1: Ida Tyler, Hale Co.
Sector #2:
Sector #3: Kevin Walsh, Galveston Co.
Sector #4: Lisa Hembry, Dallas Co.



CTAT COMMITTEES – 2004

Annual Conference Advisory: Martha Gustavsen, Montgomery Co. - chair

Auditing: Phelan Wrinkle, Coke Co. - chair

Certification/Validation: Martha Gustavsen, Montgomery Co. - chair

Constitution/Bylaws: Alan Dierschke, Glasscock Co. – chair

Directory: Sherry Enloe, Shackelford Co. - chair

Education: Sharon Reynolds, Brazoria Co./Cindy Brown, Denton Co. – co-chairs

Fundraising: Dianna Spieker, Tom Green Co. - chair

Legislative: Lesa Crosswhite, Taylor Co. chair

Life Membership: Charles Jones, Bell Co. – chair

Long Range Planning/Past Presidents: CTAT Executive Board, Cathy Bailey,
Victoria Co./Charles Jones, Bell Co.

Nominating: Vivian Wood, Williamson Co. - chair

Public Relations: Lesa Crosswhite, Taylor Co. - chair

Resolutions: Dianna Spieker, Tom Green Co. - chair

Resource Guide: Alan Dierschke, Glasscock Co. – chair; Anne Norton,
former Parmer Co. Treasurer – Advisor

TOCTA: Linda Robinson, Jefferson Co. - chair

Scholarship Trust: Vivian Wood, Williamson Co. – chair

*We sadly mourn the deaths
of our fellow Treasurers.
Our Hearts and Prayers
are with their families.*

*Daniel S. Lopez
Duval County Treasurer*

*Becky Orlowski
Hood County Treasurer*

*Jo Ann Carr
Midland County Treasurer*

*Judy Burr
Retired
San Patricio
County Treasurer*

Important E-Mail and Web Addresses:

County Treasurer's Web Site
www.ctatx.org

Treasurer's List Serve
tac-tre@list.county.org

List Serve Sign Up
lanell@co.jefferson.tx.us

Texas Association of Counties
www.county.org

Texas State Government
www.texas.gov

V.G. Young Institute of County Government
vgi.tamu.edu

Local Government Code
www.capitol.state.tx.us/statutes

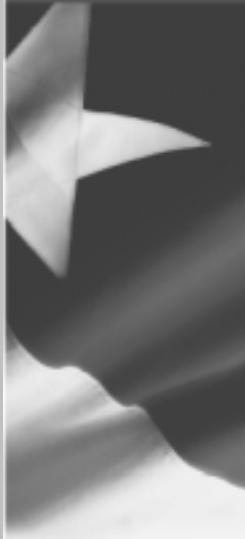
Treasury Notes Editor
michele@co.hays.tx.us

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www.irs.gov

Department of Labor
www.dol.gov



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**Seeks to maintain constant
\$1.00 net asset value**

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No minimum balance

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Maximum maturity of any investment
limited to 13 months.**

**Weighted average maturity < 60 days
Maximum maturity of any investment
limited to 13 months.**

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HOEFLING IS NEW EXTENSION PROGRAM SPECIALIST WITH V.G. YOUNG INSTITUTE

Writer: Linda Anderson, (979) 862-1460, lw-anderson@tamu.edu
Contact: Brenda Andrews, (979) 845-4572, b-andrews@tamu.edu

COLLEGE STATION – The appointment of Stacy D. Hoefling as a program specialist at the V.G. Young Institute of County Government has been announced by Institute Director Richard Avery of Texas Cooperative Extension, The Texas A&M University System. She will begin her new duties October 1.

“We are fortunate to have a person of Stacy’s caliber to fill this important role. She brings a great deal of leadership development experience to the position,” said Avery.

A 1999 cum laude graduate of Texas A&M University, Hoefling earned a Bachelor of Science degree in agricultural development with an emphasis on public policy/leadership development. In August 2003, she earned a master of agriculture degree in natural resources development from Texas A&M.

She was and experiential education consultant for A&M Science Academy at A&M Consolidated High School from January 1998 to May 1999, and served a coordinator for a congressional internship program in the Office of External Affairs, The Texas A&M University System Agriculture Program, from January 1998 to December 2000.

From February to August 2002, she was director of the agriculture policy board in the Office of State Representative David Swinford, and director of the Texas Legislature rural caucus in the Office of Representative Judy Hawley.

Since August 2002, Hoefling has served as leadership development coordinator in the Texas Office of Rural Community Affairs.

“As the Institute moves forward in providing leadership training to Texas’ county officials, Stacy will be a valuable asset to our program,” Said Avery.

{ *Bond Requirements* }

The Texas Association of Counties (TAC) has recently sent out a new publication called the “*Outline of Official Oath and Bond Requirements, Some Basic Information for County Officers*”. Please take the time to review the portion on County Treasurers. If you have not received your copy, please contact TAC.

{ *Texas Local Government Code* }

The 2004 Texas Local Government Code is now available. This is a great resource guide to refer to when questions arise about County government. For more information to order, call 1-800-344-5009.

{ *City and County Financial Management Newsletter and Fiscal Notes* }

If you do not currently receive these newsletters, contact the State Comptroller’s office to subscribe.



32nd Annual County Treasurers' Continuing Education Seminar College Station April 5-8, 2004

\$\$\$ There are ten hours of credit for CIO during the conference.
(4 hours on Monday (sponsored by TAC) and 6 hours on Tuesday and Wednesday)

Sunday,

April 4th 5:00-6:30 Legislative Committee

Monday,

April 5th 9:00-10:00 Long Range Planning Committee
9:30-10:30 Fund Raising Committee
10:00-10:30 Education Committee
10:30-12:00 CTAT Board Meeting

1:00-4:40 \$\$\$ 4 optional hours of CIO & PFIA Training –
Coordinated by the Texas Association of Counties

Tuesday,

April 6th 8:00-8:10 Call to order and announcements
8:10-11:50 Financial and Ethical Behavior for County Treasurers and
Investors; New Financial Reporting Model ; Refreshment Break;
Court Costs, Fines, and Fees & Preparing for an Audit; Guarding
against Paper and Electronic Fraud

11:50-12:50 Luncheon

1:00-5:00 Concurrent Workshops – Working for Your Bail Bond Board;
Treasurers' Role in Working with Volunteer Fire Departments;
Understanding Payroll for Extension Employees; Model Programs
for County Government Week; Refreshment Break Employee
Disciplinary Issues; Maintaining County Employee Personnel Files;
Preparing Reports for Texas County and District Retirement System;
Workers' Compensation

Wednesday,

April 7th 8:00-8:10 Call to order and announcements
8:10-12:00 Promoting Wellness Among County Employees; The Federal
Reserve and Monetary Policy; Update on the Open Records Act;
Investment Collateral Policy; Recent Changes to the Local
Government Code

12:00-1:15 Luncheon



(Wednesday Continued)

1:15-5:05 Wire Transfer Agreements and Master Purchase Agreements; Management; Refreshment Break; Records Management; Grant Seeking and Grant Writing; Implementing Credit Card Payments in Your County; Health Insurance Portability and Accountability Act (HIPAA)

6:30 Brazos Center - Preview of Silent Auction

7:00 Barbeque Banquet and Silent Auction

Outstanding County Treasurer of TX nominees for 2004

Scholarship Award Presentation

Thursday,

April 8th

8:00-10:10 Concurrent Round Table Discussions: Refreshment Bread

10:10-12:00 Call to Order and Announcements; Overview of the Resource Guide for County Treasurers; Getting Along with Others; Adjourn

REMEMBER TO BRING SOMETHING WARM TO WEAR, AS SOME OF THE CLASSES CAN BE A LITTLE COOL!

DIANNA SPIEKER, TOM GREEN COUNTY TREASURER, WILL BE SELLING LONG SLEEVE FOREST GREEN DENIM SHIRTS WITH THE CTAT LOGO AS A FUND RAISER. THE COST WILL BE \$40.00

Texas Outstanding County Treasurer Award

CTAT Bylaws state "Regional Directors shall obtain nominees for Outstanding Treasurer from members of their Region. By secret ballot prior to the Spring Seminar, each Region shall vote and elect their nominee for Outstanding Treasurer. The nomination shall be forwarded to the Chairman of the TOCTA Committee for consideration by the Committee prior to the Spring Seminar."

Nominations, along with a short biography of the nominee, should be sent by April 1st to Linda Robinson, Jefferson County Treasurer, 1149 Pearl St., Beaumont, TX 77701. Fax: 409/839-2347 or e-mail her at treas@co.jefferson.tx.us.



Region III and Region IV Discuss 2004 CTAT Conference

Conference Date: September 19th-22nd

Region III and Region IV County Treasurers met on January 22nd and February 19th in Odessa at the Elegante` Hotel for CTAT Conference planning sessions. Plans are coming along nicely. The agenda is still tentative at this time. As we move closer to September and all plans are finalized, we will notify each of you. We will be offering some CIO/PFIA training as well as some CTAT education hours. We hope you all are planning to come to Odessa in September.

Respectfully submitted,

Wanda Foster

Sterling County Treasurer

Region 7 meets in Bandera

CTAT Region 7 met in Bandera hosted by Kay Welch, Bandera County Treasurer on February 18, 2004. President Shelia D'Spain called the meeting to order and gave the invocation.

Bandera County Judge, Richard Evans, was introduced and spoke about unfunded mandates. Following an informative round table discussion, he recommended that each County Commissioners' Court adopt a resolution against such mandates.

The new slate of officers for Region 7 is as follows:

President – Diana Cummings, Llano County

Vice President – Kay Welch, Bandera County

Secretary/Treasurer – Linda Douglas, Guadalupe County

Immediate Past President – Shelia D'Spain, Kimble County

Shelia D'Spain passed the reign to Diana Cummings.

The A&M Conference, which will be held from April 4th through April 8th, was discussed. Committee meetings will begin on Sunday afternoon at 5:00p.m. Kay Welch will purchase the auction item for Region 7. All other Treasurers are encouraged to bring an item from their area to help support this fundraising.

We are going to have to work together for the upcoming Legislative Session. Several topics, which will need to be addressed are the Treasurer's Bond, consolidation of the fee reports once again, unclaimed property and electronic banking. The importance of each of these topics was deliberated.

Vivian Wood shared with us about the deaths of Judy Burr and Rebecca Orlowski. It passed unanimously to give \$50.00 donations for each to the Scholarship fund. It also was passed to give the Region 7 Treasurer authorization to do the same in the event of another death rather than waiting for out next semi-annual meeting.

Mason will be the next meeting place in August 2004. The meeting this February during Presidents week was a hardship for several Treasurers. A request was made to amend the bylaws to read "3rd Wednesday in February unless it falls in the Presidents' Day week it will be changed to the following week." The change passed unanimously.

Upon adjournment, we had a wonderful lunch in Medina.

Respectfully submitted,

Kay Welch



CTAT ANNUAL CONFERENCE SEPTEMBER 2003

After a hard day of classes – fellow Treasurer’s enjoyed the activities planned for the evening.



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**“CATHY BAILEY NAMED 2003
OUTSTANDING TREASURER”**

VICTORIA COUNTY TREASURER, CATHY BAILEY WAS AWARDED THE 2003 “TEXAS OUTSTANDING COUNTY TREASURER” AT THE CTAT ANNUAL CONFERENCE HELD SEPTEMBER 2003 IN WACO. SWORN IN AS TREASURER IN 1991, CATHY HAS BEEN A VERY ACTIVE TREASURER IN OUR ASSOCIATION SERVING ON NUMEROUS COMMITTEES. SHE IS A VALUED ASSET TO ALL OF US.

CONGRATULATIONS
CATHY!!



**County Treasurer's Association of Texas
Honorable Michele Tuttle
Hays County Treasurer
111 East San Antonio Street, Suite 200
San Marcos, Texas 78666**